



SOUTH CAROLINA HUMAN  
SERVICES PROVIDERS ASSOCIATION

## 2025 Sponsor Packet

PLEASE CHECK SPONSORSHIP LEVEL(S):

### Annual SCHSPA Conference

- |  |  |
|--|--|
| <input type="checkbox"/> \$8,000 Title       | <input type="checkbox"/> \$3,000 Wi-Fi   |
| <input type="checkbox"/> \$6,000 Reception   | <input type="checkbox"/> \$2,700 Break   |
| <input type="checkbox"/> \$5,000 Lunch       | <input type="checkbox"/> \$2,000 Gold    |
| <input type="checkbox"/> \$4,000 Hospitality | <input type="checkbox"/> \$850 Exhibitor |
| <input type="checkbox"/> \$3,500 Plenary     | <input type="checkbox"/> \$500 Nonprofit |
| <input type="checkbox"/> Add Ons \$ _____    |  |

### Annual Finance Workshop

- |   |                                       |
|---|---------------------------------------|
| <input type="checkbox"/> \$2,500 Platinum | <input type="checkbox"/> \$500 Silver |
| <input type="checkbox"/> \$1,500 Gold     | <input type="checkbox"/> \$250 Bronze |

### Semi-Annual ED Leadership

- |  |                                      |
|--|--------------------------------------|
| <input type="checkbox"/> \$2,000 Speaker | <input type="checkbox"/> \$500 Lunch |
|--|--------------------------------------|

### Bi-Annual HR Workshop

- |   |                                       |
|---|---------------------------------------|
| <input type="checkbox"/> \$2,500 Platinum | <input type="checkbox"/> \$500 Silver |
| <input type="checkbox"/> \$1,500 Gold     | <input type="checkbox"/> \$250 Bronze |

TOTAL SPONSORSHIP: \_\_\_\_\_

### CONTACT INFORMATION

Organization: \_\_\_\_\_ Contact Name: \_\_\_\_\_  
Contact Title: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

### METHOD OF PAYMENT

- Enclosed is a check made payable to **SCHSPA**  Please send an invoice
- Bill my:  Visa  MasterCard  American Express
- Name on Card: \_\_\_\_\_  Business Card  Personal Card
- Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_ CVV: \_\_\_\_\_
- Billing Address (if different):  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_
- Signature: \_\_\_\_\_

Mail form/payment to: **SCHSPA c/o Grady Evans, PO Box 903, Union, SC 29379**

For more information, contact Susan at (843) 222-7033 or by email at [schspa.ed@outlook.com](mailto:schspa.ed@outlook.com).

## 2024 SCHSPA EXHIBITOR FORM

**COMPANY NAME** \_\_\_\_\_

*Due to space limitations, exhibitors can have up to 2 attendees (except for Conference Title Sponsor):*

**Attendee Name (1)** \_\_\_\_\_

Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

**Attendee Name (2)** \_\_\_\_\_

Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

*Title Sponsor Only*

**Attendee Name (3)** \_\_\_\_\_

Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

**Sponsors and Exhibitors are welcome and encouraged to donate door prizes or items for attendee goody bags . We will make arrangements with you to pick up items. Please list door prize items or goodie bag items being provided.**

List item(s) \_\_\_\_\_

**Exhibitor Responsibility Clause:** To the fullest extent permitted by law the person/legal entity described as "Exhibitor" in this clause and in the exhibitor contract (regardless of whether such person/legal entity is also described as "exhibitor" in this contract) hereby assumes full responsibility and agrees to indemnify, defend and hold harmless Embassy Suites ("Hotel") and Hotel's owners, managers subsidiaries, affiliates, employees and assets (collectively, "Hotel Parties"), as well as SC Human Service Providers Assn. ("Group"), from and against any and all claims or expenses arising out of Exhibitor's use of the Hotel's exhibition premises. Exhibitor agrees to obtain and maintain during the use of the exhibition premises, Comprehensive General Liability Insurance, including contractual liability covering the Exhibitor's indemnity obligation in this clause. Such insurance shall be in the amount of not less than \$1,000,000 combined single limit for personal injury and property damage. The Hotel Parties and Group shall be named as additional insureds on such policy, and Exhibitor shall supply the Hotel with a Certificate of Insurance at least 30 days prior to the use of the exhibition premises. The Exhibitor understands that neither the Group nor the Hotel Parties maintain insurance covering the Exhibitor's property and it is the sole responsibility of the Exhibitor to obtain such insurance.

**SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

# SCHSPA Annual Conference

**Dates:** Monday, March 10<sup>th</sup> – Wednesday, March 12<sup>th</sup>

**Location:** Hilton Myrtle Beach Resort  
10000 Beach Club Dr., Myrtle Beach, SC 29572

**Who attends:** Approximately 300 members of Disabilities Boards and Private Providers who serve people with lifelong disabilities across South Carolina.

**Sponsorship Deadline:** Form and payment must be received by February 7<sup>th</sup> or space will be given away.



<p><b>Title Sponsor - \$8,000 (1 available)</b></p> <ul style="list-style-type: none"> <li>▪ “Presented by” acknowledgement on all conference materials and press releases</li> <li>▪ Introduction at Opening Session and 5 minutes to address attendees</li> <li>▪ Distribution of Marketing Materials on Opening Session Tables</li> <li>▪ Opportunity for 3 concurrent breakout sessions</li> <li>▪ List of conference attendees and emails</li> <li>▪ Your Logo w/hyperlink on footer of SCHSPA website through Dec. 2025</li> <li>▪ Sponsor logo on Facebook post + hyperlink</li> <li>▪ Complementary Electricity &amp; Internet</li> <li>▪ Exhibitor table preference location</li> <li>▪ Full table for exhibit with table covering &amp; 3 chairs</li> <li>▪ Lunch &amp; Reception package for 4</li> <li>▪ Large Logo Recognition on conference materials</li> <li>▪ Opportunity to address the ED’s at one 2025 monthly meeting for 10 minutes</li> </ul>	<p><b>Reception Sponsor - \$6,000 (1 available)</b></p> <ul style="list-style-type: none"> <li>▪ Your company name on all signage at Reception</li> <li>▪ Address attendees for 5 minutes at Reception</li> <li>▪ Distribution of Marketing Materials on all tables at Reception</li> <li>▪ List of conference attendees and emails</li> <li>▪ Your Logo w/hyperlink on footer of SCHSPA website through Dec. 2025</li> <li>▪ Sponsor logo on Facebook post + hyperlink</li> <li>▪ Complementary Electricity &amp; Internet for table throughout conference</li> <li>▪ Exhibitor table preference location after Title sponsor</li> <li>▪ Full table for exhibit w/table covering &amp; 2 chairs</li> <li>▪ Lunch &amp; Reception package for 3</li> <li>▪ Large Logo Recognition on conference materials</li> <li>▪ Opportunity to address the ED’s at one 2025 monthly meeting for 10 minutes</li> </ul>
<p><b>Lunch Sponsor - \$5,000 (1 available)</b></p> <ul style="list-style-type: none"> <li>▪ Your company name on all tables in serving line</li> <li>▪ Introduction at Lunch and 5 minutes to address attendees</li> <li>▪ Distribution of Marketing Materials on Lunch tables</li> <li>▪ Your Logo w/hyperlink on footer of SCHSPA website through Dec. 2025</li> <li>▪ Sponsor logo on Facebook post + hyperlink</li> <li>▪ Complementary Electricity &amp; Internet for table throughout conference</li> <li>▪ Exhibitor table preference location after Title and Reception Sponsors</li> <li>▪ Full table for exhibit w/table covering &amp; 2 chairs</li> <li>▪ Lunch &amp; Reception package for 2</li> <li>▪ Large Logo Recognition on conference materials</li> </ul>	<p><b>Hospitality Sponsor - \$4,000 (1 available)</b></p> <ul style="list-style-type: none"> <li>▪ Your company name on all signage in the Hospitality Suite</li> <li>▪ Introduction on day two Plenary and 5 minutes to address attendees</li> <li>▪ Distribution of Marketing Materials each evening on hospitality tables</li> <li>▪ Opportunity to mingle with all members in the hospitality suite each evening</li> <li>▪ List of conference attendees and emails</li> <li>▪ Sponsor logo on Facebook post + hyperlink</li> <li>▪ Complementary Electricity &amp; Internet</li> <li>▪ Exhibitor table preference location after Title, Reception, and Lunch sponsors</li> <li>▪ Full table for exhibit with table covering &amp; 2 chairs</li> <li>▪ Lunch &amp; Reception package for 2</li> <li>▪ Large Logo Recognition on conference materials</li> </ul>

<p style="text-align: center;"><b>Plenary Sponsor - \$3,500 (2 available)</b></p> <ul style="list-style-type: none"> <li>▪ Your company name &amp; logo on signage at one Plenary Session</li> <li>▪ Introduction at one Plenary Session &amp; 2 minutes to address attendees</li> <li>▪ Opportunity to introduce plenary speaker</li> <li>▪ Complementary Electricity &amp; Internet for table throughout conference</li> <li>▪ Exhibitor table preference location after Title, Reception, Lunch &amp; Hospitality Sponsors</li> <li>▪ Full table for exhibit with table covering &amp; 2 chairs</li> <li>▪ Lunch &amp; Reception package for 1</li> <li>▪ Small Logo Recognition on conference materials</li> </ul>	<p style="text-align: center;"><b>Wi-Fi Sponsor - \$3,000 (1 available)</b></p> <ul style="list-style-type: none"> <li>▪ Acknowledgement during opening session on day one of conference</li> <li>▪ Logo on tent signage at tables with Wi-Fi code</li> <li>▪ Complementary Electricity &amp; Internet for table throughout conference</li> <li>▪ Exhibitor table preference location after Title, Reception, Lunch, Hospitality &amp; Plenary Sponsors</li> <li>▪ Full table for exhibit with table covering &amp; 2 chairs</li> <li>▪ Lunch &amp; Reception package for 1</li> <li>▪ Small Logo Recognition on conference materials</li> </ul>
<p style="text-align: center;"><b>Break Sponsor - \$2,700 (3 available)</b></p> <ul style="list-style-type: none"> <li>▪ Logo on tent signage on break tables</li> <li>▪ Exhibitor table in high traffic area after Title, Reception, Hospitality, Lunch, Plenary, &amp; Wi-Fi</li> <li>▪ Full table for exhibit with table covering &amp; 2 chairs</li> <li>▪ Lunch &amp; Reception package for 1</li> <li>▪ Small Logo Recognition on conference materials</li> </ul>	<p style="text-align: center;"><b>Gold Sponsor - \$2,000 (unlimited)*</b></p> <ul style="list-style-type: none"> <li>▪ Exhibit table in high traffic area after Title, Lunch, Reception, Hospitality, Plenary, Wi-Fi &amp; Break</li> <li>▪ Full table for exhibit with table covering &amp; 2 chairs</li> <li>▪ Lunch &amp; Reception package for 1</li> <li>▪ Small logo recognition on conference materials</li> </ul>
<p style="text-align: center;"><b>Exhibitors - \$850 (unlimited)*</b></p> <ul style="list-style-type: none"> <li>▪ Selection of table placement made by conference committee</li> <li>▪ Full table for exhibit with table covering and two chairs</li> <li>▪ Company name listed in sponsor/exhibitor packet</li> </ul>	<p style="text-align: center;"><b>Non-Profits - \$500 (unlimited)*</b></p> <ul style="list-style-type: none"> <li>▪ Selection of table placement made by conference committee</li> <li>▪ Full table for exhibit with table covering and two chairs</li> <li>▪ Company name listed in sponsor/exhibitor packet</li> </ul>

Add On Options:

**Electricity - \$50**

Provides exhibit table with electricity for entire conference

**Lunch per person - \$35**

Access to lunch ONLY.

**Internet Access - \$20/day**

Provides exhibit table with internet on a daily basis

**Reception per person - \$35**

Access to reception ONLY.

*\*There are only 35 Sponsor/Exhibitor spaces available. Once all spaces are filled, solicitation will end.*

**For details about the event, please contact:**

Evelyn Turner, Executive Director  
Disabilities Board of Charleston County

843-805-5800 ext. 1204

[eturner@dsncc.com](mailto:eturner@dsncc.com)

# Annual Finance Workshop

**Date:** TBD (May 2025)

**Location:** The River Center at Saluda Shoals Park, 5605 Bush River Road, Columbia, SC 29212

**Who attends:** Approximately 130 CFOs and finance members of Disabilities Boards and Private Providers who serve people with lifelong disabilities across South Carolina.

**Sponsorship Deadline:** Form and payment must be received by April 15<sup>th</sup>.

<p style="text-align: center;"><b>Platinum Sponsor - \$2,500</b></p> <ul style="list-style-type: none"> <li>▪ Registration packet and training announcements will include company name/logo</li> <li>▪ 5-minute presentation to address group</li> <li>▪ Announcement as workshop sponsor during opening and closing plenaries</li> <li>▪ Signage provided by your company prominently displayed</li> <li>▪ List of training participants</li> <li>▪ Three workshop participants</li> <li>▪ Three lunch and break participants</li> <li>▪ Exhibit table</li> <li>▪ Large company logo prominently displayed on agenda</li> <li>▪ Marketing materials in training handouts</li> </ul>	<p style="text-align: center;"><b>Gold Sponsor - \$1,500</b></p> <ul style="list-style-type: none"> <li>▪ Announcement as break sponsor</li> <li>▪ Signage provided by your company displayed at break</li> <li>▪ List of training participants</li> <li>▪ Two workshop participants</li> <li>▪ Two lunch and break participants</li> <li>▪ Exhibit table</li> <li>▪ Small company logo displayed on agenda</li> <li>▪ Marketing materials in training handouts</li> </ul>
<p style="text-align: center;"><b>Silver Sponsor - \$500</b></p> <ul style="list-style-type: none"> <li>▪ One workshop participant</li> <li>▪ One lunch and break participant</li> <li>▪ Exhibit table</li> <li>▪ Company name displayed on agenda</li> <li>▪ Marketing materials in training handouts</li> </ul>	<p style="text-align: center;"><b>Bronze Sponsor - \$250</b></p> <ul style="list-style-type: none"> <li>▪ Company name displayed on agenda</li> <li>▪ Marketing materials in training handouts</li> </ul>

**For details about the event, please contact:**

Betty Lee  
 Finance Director  
 Clarendon County DSN Board  
 803-433-5418  
[blee@ccdsnb.org](mailto:blee@ccdsnb.org)

# Bi-Annual Human Resource Workshop

**Date:** Every other year (May 2025)

**Location:** TBD

**Who attends:** Approximately 100 HR professionals and business leaders who are interested in updates on trends and legal information

**Sponsorship Deadline:** Form and payment must be received by April 15<sup>th</sup>.

<p style="text-align: center;"><b>Platinum Sponsor - \$2,500</b></p> <ul style="list-style-type: none"> <li>▪ Registration packet and training announcements will include company name/logo</li> <li>▪ 5-minute presentation to address group</li> <li>▪ Announcement as workshop sponsor during opening and closing plenaries</li> <li>▪ Signage provided by your company prominently displayed</li> <li>▪ List of training participants</li> <li>▪ Three workshop participants</li> <li>▪ Three lunch and break participants</li> <li>▪ Exhibit table</li> <li>▪ Large company logo prominently displayed on agenda</li> <li>▪ Marketing materials in training handouts</li> </ul>	<p style="text-align: center;"><b>Gold Sponsor - \$1,500</b></p> <ul style="list-style-type: none"> <li>▪ Announcement as break sponsor</li> <li>▪ Signage provided by your company displayed at break</li> <li>▪ List of training participants</li> <li>▪ Two workshop participants</li> <li>▪ Two lunch and break participants</li> <li>▪ Exhibit table</li> <li>▪ Small company logo displayed on agenda</li> <li>▪ Marketing materials in training handouts</li> </ul>
<p style="text-align: center;"><b>Silver Sponsor - \$500</b></p> <ul style="list-style-type: none"> <li>▪ One workshop participant</li> <li>▪ One lunch and break participant</li> <li>▪ Exhibit table</li> <li>▪ Company name displayed on agenda</li> <li>▪ Marketing materials in training handouts</li> </ul>	<p style="text-align: center;"><b>Bronze Sponsor - \$250</b></p> <ul style="list-style-type: none"> <li>▪ Company name displayed on agenda</li> <li>▪ Marketing materials in training handouts</li> </ul>

**For details about the event, please contact:**

Audrey Coogler  
 Senior Director of Administration  
 Babcock Center  
 803-799-1970 x 150  
[acoogler@babcockcenter.org](mailto:acoogler@babcockcenter.org)

# Semi-Annual CEO/ED Leadership Development

**Dates:** May 6, 2025 and November 4, 2025

**Location:** Babcock Center, 2725 Banny Jones Ave, West Columbia, SC 29170

**Who attends:** Approximately 50 CEOs/Executive Directors who are members of SCHSPA. This training follows our monthly meeting. Lunch is served around 12 noon with training from 1-2:30pm.

**Sponsorship Deadline:** Form and payment must be received 30 days prior to event.

## **Speaker Sponsor** - \$2,000 (2 available – one each date) \*

- One 5-minute presentation during lunch
- Promotional materials handed out
- One Company Representatives to enjoy lunch/training

## **Lunch Sponsor** - \$500 (2 available – one each date) \*

- One 2-minute presentation during lunch
- One Company Representatives to enjoy lunch/training

*\* One vendor can sponsor both levels on a training date for a combined \$2,500. This will allow a total presentation time of 7 minutes with two company representatives in attendance.*

**For details about the event, please contact:**

Dana McConnell  
Executive Director  
Center for Developmental Services  
864-331-1307  
[dana.mcconnell@cdservices.org](mailto:dana.mcconnell@cdservices.org)